



# Summary

<u>Overview of the Finance Portfolio</u>	Internal (including sta ing) and External
<u>Financial Issues</u>	Surplus Overspending, Slow Internal Processes, and Financial Accessibility
<u>Questions</u>	If you have any!
<u>Contact</u>	Vice-President (Finance), Finance Commissioner, Funding Commissioner, Club Finance Coordinator, and Service Finance Coordinator
<u>Resources</u>	Additional Financial Resources for Reference



# Staff & Committees

## Staff

Finance  
Commissioner

Funding  
Commissioner

Club Finance  
Coordinator

Service Finance  
Coordinator

## Committees

Funding  
Committee

Finance Committee

Health & Dental  
Review Committee

Clubs Committee

SSAMMOSA  
Committee

Affordable Student  
Housing  
Committee

Services Review  
Committee





# Financial Issues

01

Surplus Overspending

Depletion of COVID surplus and amenity expansions

02

Slow Internal Processes

Lack of clear processes and long timelines

03

Financial Accessibility

Outdated information and slow update timelines



# 01: Surplus Overspending



## 02: Slow Internal Processes

### Context

It currently takes a significant amount of time for documents to be processed internally. This is due to complicated internal processes and delays in signing, and results in delays for clubs, services, and internal programming.

### Plan 1

Set signing deadlines for all signing authorities, in order to ensure processing is as fast as possible.

### Plan 2

Creating clearer timelines and process charts internally and externally to ensure these are followed.





# Additional Projects in Progress

## Investments

Examining SSMU's current investments  
and ensuring they follow our Ethical

## RBC



Questions?

Amina Kudrati-Plummer (she/they)

---

---

---

---

---

# Resources

## SSMJ Finances

- [Fees, Budgets & Finances Webpage](#)
- [Where is My Money Going 2023-24](#)
- [2023-24 Budget \(Revised\)](#)
- [2022-23 Financial Statement](#)
- [SSMJ Accounting Form](#)

## Funding

- [Funding Webpage](#)
- [Funding Guidebook](#)
- [Funding Application](#)

## Services

- [Service Finances](#)
- [Signing Officer Form](#)
- [Request for Honorarium for SSMJ](#)
- [Services](#)

## Clubs

- [Annual Budget Template](#)
- [Audit](#)
  - [Audit Form](#)
  - [Transaction List Template](#)
- [Banking Forms](#)
  - [Banking Contract](#)
  - [Bank Token Replacement](#)
  - [Request Form](#)
  - [Credit Card Request Form](#)
  - [Banking Resource Order Form](#)
  - [Interac Deposit Form](#)