



Memorandum

SSMU Policy Formulation

BY-LAW I-15– POLICY MANUAL

Article 1—Creation and Definition of the Policy Manual

- 1.1 There shall be a body of position papers known as the “Policy Manual.”
- 1.2 The Policy Manual shall contain declarations of the Society’s Legislative Council and General Assemblies.
- 1.3 The Policy Manual shall be made available, upon request, to any member of the Society.
- 1.4 The Policy Manual shall be subject to the Constitution and By-laws of the Society, but shall in no way be construed as taking precedence over the Constitution or By-laws of the Society.
- 1.5 The declarations within the Policy Manual shall not be binding on the Society.
- 1.6 Individual declarations within the Policy Manual shall be referred to as “Policies.”
- 1.7 Policies shall contain Council’s position on matters not within the legislative competence of Council.

Article 2 – Adoption, Amendment & Repeal

- 2.1 General Assemblies or Special Assemblies of the membership of the Society may adopt, amend or repeal a Policy by simple majority vote.
- 2.2 Council may adopt, amend or repeal a Policy by simple majority vote.
- 2.3 The Executive Committee may adopt, amend or repeal a Policy between meetings of Council. It shall remain in effect until the next meeting of Council, at which time it shall be subject to ratification by Council by simple majority vote.

Article 3 – Language

- 3.1 The Policy Manual shall be made available in English or in French.
- 3.1 All new Policies and amendments to the Policy Manual may be adopted in either French or English.

2.8 Society Policy Manual

2.8.1 There shall be a Society Policy Manual that shall be comprised of all policies adopted by Council.

2.8.2 The Society Policy Manual shall be a universal reference for people acting on behalf of the

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